



SEN and Disability Local Offer

Name of School: Britannia CP School

School Number: 14001

www.lancashire.gov.uk

Welcome to the Local Offer for Britannia Primary School which caters for children aged 4-11 years. We do not specialise in any area of specific need.

Headteacher: Mrs Natalie Longstaff

SENCO: Mrs Claire Nuttall

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For further details about what our school offers, please visit our school website at:

www.britanniaprimery.co.uk

For more information on Special Educational Needs including our SEN Policy and Information Report, please visit:

<http://www.britanniaprimery.co.uk/our-school/sen/>

For further details about the SEN and Disability Local Offer

<http://www.britanniaprimery.co.uk/our-school/local-offer/>

Accessibility and Inclusion

What the school provides

- Britannia Primary Schools follows and implements the requirements outlined in the Special Educational Needs Code of Practice 2014 in regards to arrangements made for review meetings for children with Education, Health and Care Plans.
- The school is fully wheelchair accessible with ramped access to the main entrances. The whole school is on a single level and all the doors are wide enough to accommodate a wheelchair if necessary. There are accessible parking spaces available for the public and disabled persons.
- A disabled toilet is available for wheelchair users should the need arise.
- Every classroom has blinds, a carpet and suspended ceilings to enhance the auditory environment. Risk assessments take place yearly to support the visual environment and high visibility strips are in place in and around school to mark any hazards identified.
- Furniture is modern and of suitable height appropriate to the age group of children being taught in that classroom. School has access to sloping writing boards.
- The school has a range of ICT programmes for pupils with SEN in addition to tablets, headphones, computers and interactive whiteboards installed in every classroom. The school also has a roller ball mouse and a large print keyboard.
- Provision is made for disabled parents who are able to drive their car up to the school car park in order to drop off and pick their child up.
- Information is accessible through the website and regular weekly newsletters.

Teaching and Learning

What the school provides

- The school has a graduated response to SEN and the class teacher informs the parents at the earliest opportunity to alert them to any concerns and enlist their help. The SEN Code of Practice 2014 defines a 'Graduated Approach' as: "a model of **action** and **intervention** in early education settings, schools and colleges to help children and young people who have special educational needs. A programme of intervention and support is then put into place and closely monitored to ensure pupil progress by the classroom teacher, SENCO and SLT. This support is developed alongside parents.
- Children can be assessed by outside agencies such as IDSS, SALT, Out Reach Support Tor View, EP and OT. Each class has the benefit of at least one Teaching Assistant. In the case of children with HI,VI or medical needs specialist support, equipment and training is provided by IDSS, NHS (Diabetes nurse, Epilepsy nurse and Asthma care nurse).
- The SENCO has regular meetings with the school nurse to ensure information is shared.
- Staff receive first aid training every three years, Epipen, diabetes and asthma training which is repeated yearly to ensure staff are well informed.
- All staff have regular training in different areas of SEN need and are kept updated to ensure the best outcomes for all children. All staff have been trained to support children with ASD, dyslexia and dyscalculia. 3 TAs have also attended speech and language training and all have TAs have attended social skills training.
- 1 member of staff is SEN accredited holding the National Award for SEN and a post graduate Diploma in Specific Learning Difficulties. The SENCO is in the process of attaining the National SENCO Award. 1 TA is HLTA trained.
- Access arrangements (such as 1 to 1 , timed breaks, additional time and readers) can be made for those children sitting examinations with SEN where appropriate. Children are also able to sit exams in a quiet setting in a small group to aid concentration.
- The school has provision maps for each class which are reviewed termly following pupil progress meetings and they include the type of intervention a pupil is receiving, the duration and the frequency throughout the week. During review of the provision maps pupils progress throughout school is recorded following interventions. Target Tracker Assessment Tool also tracks progress and provides data monitoring pupils receiving the Pupil Premium as well as pupils with SEN.

Reviewing and Evaluating Outcomes

What the school provides

- Parents contribute and take part in Annual reviews and IEP meetings and receive copies of relevant paperwork concerning their child.
- Pupils are also asked to make a contribution to the reviews and are invited to the IEP meetings.
- IEP meetings take place for parents once a term with the SENCO.
- The school operates an Open Door policy with regards to any concerns a parent may have.
- Pupils' progress is monitored throughout the school and Pupils with SEN are monitored also on the Provision Map. Staff regularly take part in pupil progress meetings with senior leaders.
- SENCO 'drop in' sessions take place termly.
- The headteacher meets with teaching staff and Teaching Assistants termly to review progress at Pupil Progress meetings.

Keeping Children Safe

What the school provides

- All staff are trained with use of risk assessments. The Headteacher and the SENCO carry out risk assessments where necessary. If required a handover is carried out by the TA or teacher to the appropriate parent/carer.
- There are parking areas by the school for pick up and drop off points.
- A teacher or teaching assistant supervises each break time and lunchtime support staff supervises children at dinnertimes in the play areas and playground.
- School has a visits coordinator who monitors risk assessments for school trips and ensures that all criteria is met.
- Support is available in every class but some classes have additional adult support if required. A pupil with an EHC Plan has an additional TA in the class.
- Risk assessments are carried out by class teachers prior to a school trip and trips are well supported with the correct number of adults for each class.
- Details of anti-bullying can be found on the school site.
- Health and Safety policy is reviewed annually and audits take place regularly.
- All staff receive annual safeguarding training.

Health (Including Emotional Health and Wellbeing)

What the school provides

- School has a medicine policy and a key medicine person. All medicine is recorded in a medicine book with details of dosage and frequency and parents sign to grant authorisation to the school to administer to their child.
- Care plans are passed on to all members of staff and a master copy is kept in SEN records. All staff receive First Aid training regularly and the school nurse delivers Epi-pen and Asthma training to ensure staff are familiar with what action to take in the event of an emergency or what medical procedure is required. A diabetic nurse delivers training to the staff as required.
- The school also has a defib in which all class teachers are trained in to use.
- The school nurse is in regular contact with school to advise and support all children.
- Relevant training is kept updated so that school is able to meet the needs of all children.
- Medical registers are kept within school.
- Speech and language therapists and specialist teachers are arranged for pupils if necessary.
- All teaching assistants have received Lego Therapy training.

Communication with Parents

What the school provides

- The website contains details of all staff currently employed by the school and the School prospectus also provides this information which is also available on the website.
- The school provides an Open Door policy and parents evenings are held twice a year to provide opportunities for parents to discuss the progress of their child. Reports are also provided prior to the conferencing.
- Welcome meetings are held at the start of each year for parents to visit new classrooms and teachers. School also has events throughout the year in which parents can discuss progress.
- Parent questionnaires are also provided for parents to record their views and suggestions. The Headteacher will provide a guided tour around the school for parents who wish to visit the school and classrooms.
- Workshops for parents on a variety of areas have taken place such as Maths and Online Safety.
- School provides a text message service.
- School provides parent pay so that easy payment for school lunches and trips can be facilitated.

Working Together

What the school provides

- There is a School Council and a School Eco team for pupils to contribute their own views. On some occasions the school council and parents are invited to a staff meeting to discuss changes to the school.
- Parents can have their say in Parents Evenings, Annual Reviews and IEP meetings if they wish to do so.
- Elections to the governing body are held in the event a vacancy arises.
- Pupil questionnaires are completed and analysed on a yearly basis.
- The SENCO has meetings with the SEN governor to update on progress and what updates have been put into place.
- The school has an active PTFA and Parents panel and readily accept volunteers within school.
- All parents review home/school agreements yearly.
- Parents are able to contact class teachers to discuss their child's progress at any the during the school year.
- Governors visit school to conduct Learning Walkthroughs.

What help and support is available for the family?

What the school provides

- The Class teacher or head teacher can offer help with forms if this is required.
- The SENCO will offer help to any parents requiring help with forms such as the one page profile or annual review documentation.
- The school offer meetings for parents to learn about new initiatives and information about SATs.
- There is a notice board attached to the school wall which has information for parents about additional information including drop in centres etc.
- School is able to signpost parents to outside agencies as required.

Transition to Secondary School

What the school provides

- Children get the opportunity to go on visits as a class in year 5 with their teacher to visit local secondary schools. In year 6, pupils visit their prospective high schools in the autumn term for taster sessions and also secondary school teachers from the Local Schools visit to help ease the transition from year six to year 7. They then visit the school which they are allocated during the summer term.
- For SEND children transition meetings are held towards the end of Year 6 to ensure a smooth transition and so future staff are aware of the child's needs.
- Additional visits to high school are organised by the SENCO if this is necessary.

Extra-Curricular Activities

What the school provides

- A before and after school care club (BEST club) is available. This is an independent agency.
- There are opportunities for pupils to become Sports leaders in Year Six to set up and lead games for younger children at playtimes.
- There are lots of after school sport clubs which take place throughout the year such as card games, Computing, football, netball, rugby, dance, athletics, running and cricket and rounders. Some of these are run by school staff and others by outside agencies.
- Lots of competitions are held at local secondary schools.
- Opportunities are given throughout the year such as the choir performing at the MEN arena and visits to football clubs.
- In Year five as part of the Wider Opportunities programme, a specialist brass teacher delivers a weekly music lesson for the class throughout the year.
- Children in Year 3 and 4 learn recorders.