



5th September 2025

Dear Parents and Guardians

I hope this letter finds you and your family well and that you have enjoyed a restful summer. It gives me great pleasure to welcome you all back to Britannia Community Primary School for the start of the new academic year. A particularly warm welcome goes to our new families joining the Britannia community - we are delighted to have you with us.

Thank you to all our families for ensuring that children are in the correct uniform. It really does make a difference and we appreciate your support with ensuring that our expectations remain high throughout the year.

At Britannia, our vision is underpinned by our shared values of **respect, resilience, ambition, inclusivity, support and enthusiasm**. These values guide everything we do, ensuring that every child feels safe, inspired, and confident to achieve their very best. Together, as staff, families, and pupils, we live by our motto:

“Together we inspire and raise the future.”

A Positive Start

It has been wonderful to see our pupils returning with such energy and enthusiasm. They have settled into their new classrooms seamlessly, and the atmosphere around school is already one of positivity, friendship, and hard work.

Our new Reception children have made an excellent start to their school lives and have already impressed us with their independence skills. We also welcome our new staff Ms Chan in Year 5, Miss Stanton in Year 1 and Mrs Waterfield in Year 5 - I am sure you will join me in welcoming them to the Britannia family.

This year, we are excited to welcome back Coach Andy and Coach Kieron, our Sports Coaches. They will work with children at lunchtimes, provide extra-curricular sports opportunities, and lead PE sessions. We are also proud to share that our school hall and resource area now feature new artwork to reflect our vision and values - a project shaped by contributions from the whole school community and the children. Our Reception play area has had new flooring in the summer and a brand-new artificial grass area. I cannot wait to see our new Reception children enjoying the new outdoor area.

Attendance and Punctuality

Good attendance is vital to success at school. We expect all children to attend every day and arrive on time unless they are unwell. A child with attendance below 90% is classed as persistently absent, and this is closely monitored by the school, local authority, and the DfE. Our attendance target for every child is **96%**. Families will receive regular updates through a traffic-light letter system, and we will always work with you if concerns arise.



Head teacher: Mrs Natalie Longstaff

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Please note that holidays during term time cannot be authorised except in exceptional circumstances. The governing body follows the government's guidance on fines for unauthorised absences.

Extra-Curricular Clubs and Enrichment

This half terms clubs will be starting soon and details will be sent home over the coming week. Some clubs will be starting on Monday so check the start dates carefully.

- **Monday:** Choir; Football (Years 1-2)
- **Tuesday:** KS2 Archery Club
- **Thursday:** Newspaper Club Years 5-6
- **Friday:** Girls' Football (Years 5-6)

Communication and Welcome Meetings

We believe that **strong partnerships between home and school** are the key to pupil success. Please remember our open-door policy: you are always welcome to get in touch. Teachers may not respond to emails during the school day as they are teaching, but will reply within 3-5 working days. For urgent matters, please contact the school office and they will pass on the relevant information.

Welcome meetings for Years 1-6 will take place over the coming week. These meetings will give you the chance to meet your child's teacher, hear about the year ahead, and visit the classroom.

Importance of Reading

Reading is at the heart of learning at Britannia. Please support your child to read every day at home and record this in their reading record. Daily reading develops life chances, builds resilience, and supports academic success. Our library will be reopening shortly with exciting new materials for pupils to enjoy and each class will be receiving special deliveries of new books courtesy of the PTFA.

Key Reminders for Parents

- Doors open at **8:45am**, and registers are taken at **8:55am**.
- Collection: Reception finishes at **3:20pm**, Years 1-6 at **3:25pm**.
- Children must wear full school uniform, with correct PE kit on PE days.
- Only school book bags are needed — no rucksacks.
- Children may bring a water bottle (water only).
- Plain stud earrings and a wrist watch are the only jewellery allowed. Smart watches are not permitted in school.
- Nail varnish, coloured hair pieces and false nails are not permitted in the uniform policy. We would ask that these are kept for holidays and weekends only.
- Toast and fruit are available at playtime (toast via ParentPay).
- Please ensure all contact details are up to date, and that you have downloaded the **School Spider App** for communication.

PTFA and Community

Our PTFA is a vital part of school life, raising much needed funds and bringing our community together. If you would like to get involved, please join us - new members and volunteers are always welcome. Details of the first meeting will be shared soon so please come along.



This year, our parents panel will re-form. The panel will consist of a number of parents who are interested in taking a more active role in school life to support the school in driving improvements and making changes. Meetings will be held each term and if you think this is something that you would like to be involved in, please let the school office know. Ideally, we would like a representative from each year group.

Looking Ahead

I am truly excited about the year ahead. With your support, I know our pupils will continue to flourish - growing in **respect**, showing **resilience**, aiming high with **ambition**, celebrating our **inclusive** school, and thriving in our **supportive and enthusiastic** community.

Thank you for your continued commitment to Britannia.

Together we inspire and raise the future.

Warm regards

Natalie Longstaff
Headteacher